

APPROVED

October 1, 2004

Michigan State Administrative Board

Lansing, Michigan

September 14, 2004

A special meeting of the State Administrative Board was held in the 1921 Department of Conservation Conference Room, 7th Floor, Mason Building, on Tuesday, September 14, 2004, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm,
Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Susan Leffler, Assistant Attorney General for Law, representing Michael
A. Cox, Attorney General
Mary G. MacDowell, Director of the Financial Services Bureau,
representing Jay B. Rising, State Treasurer
Joseph Pavona, Director of Administrative Services, representing Terri
Lynn Land, Secretary of State
Elaine Madigan, Assistant Superintendent for Educational Support,
representing Thomas D. Watkins, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Gloria Jeff,
Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Kristi Broessel, Department of Community Health; Ray Tamminga,
Department of Corrections; Scott Ross, Department of Environmental Quality;
Sergio Paneque, Executive Office; James Burris, Cindy Collins, Thomas Kane,
Janet Rouse, Ed Wilkins, Department of Management and Budget; John K.
McGraw, Department of Military and Veterans Affairs; Michael Morey,
Department of State Police; Rick Dolan, Myron Frierson, Jean Ingersoll, Pam
Lavender, Department of Transportation; Elise Lancaster, Senate Office; Jeff
McAlvey, Affiliated Computer Services, Inc.; Angela Brown, Honigman, Miller;
John T. Reurink, MIRS

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the
Flag.

2. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD

NONE

3. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

Ms. Leffler stated there was not enough time to review the Finance and Claims agenda and we did the best we could with the compressed time available.

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report approved at the regular meeting of September 14, 2004. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report from the regular meeting held September 14, 2004, be approved and adopted. The motion was supported by Mr. Hank and unanimously approved.

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Ms. MacDowell presented the Building Committee Report approved at the regular meeting of September 14, 2004. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report from the regular meeting held September 14, 2004, be approved and adopted. The motion was supported by Mr. Hank and unanimously approved.

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Mr. Pavona presented the special Transportation and Natural Resources Committee Report approved at the special meeting of September 14, 2004. After review of the forgoing special Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report from the special meeting held September 14, 2004, be approved and adopted. The motion was supported by Mr. Hank and unanimously approved.

4. ADJOURNMENT:

Mr. Hank moved that the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON